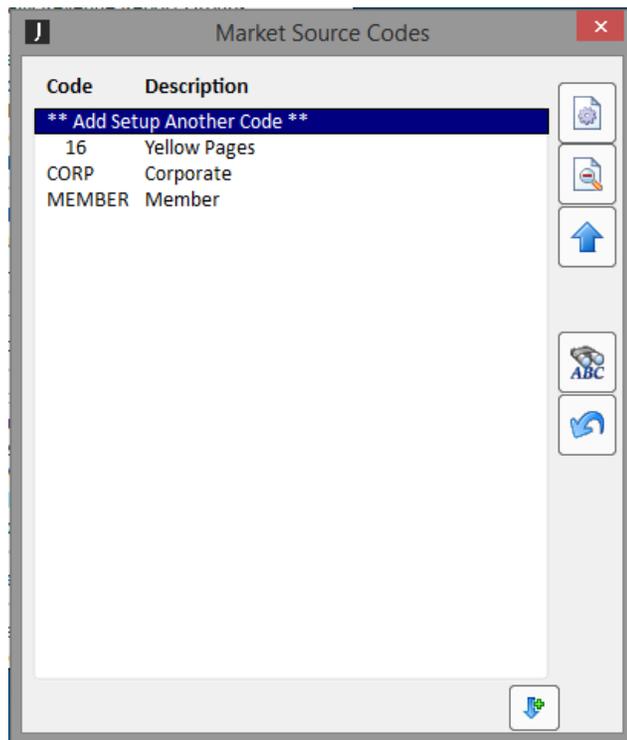


Jonas Hotel Management Setup

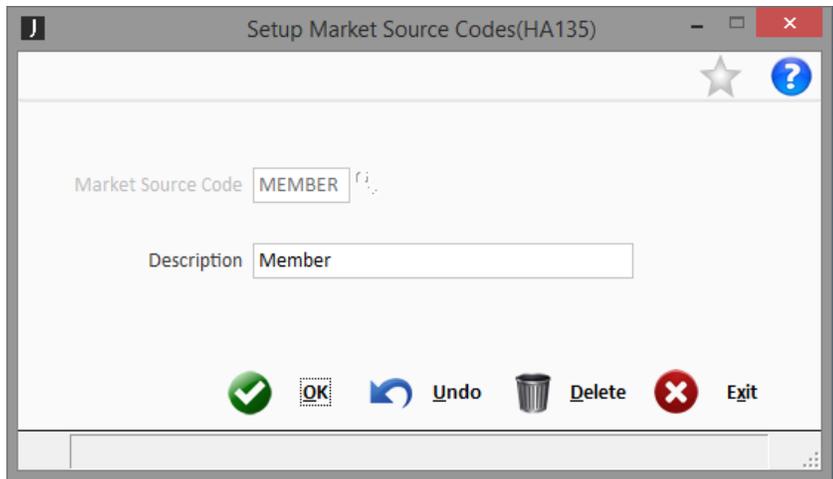
This section will outline how we will need to set up Jonas Hotel Management in order to allow members to book reservations online.

Step-by-Step

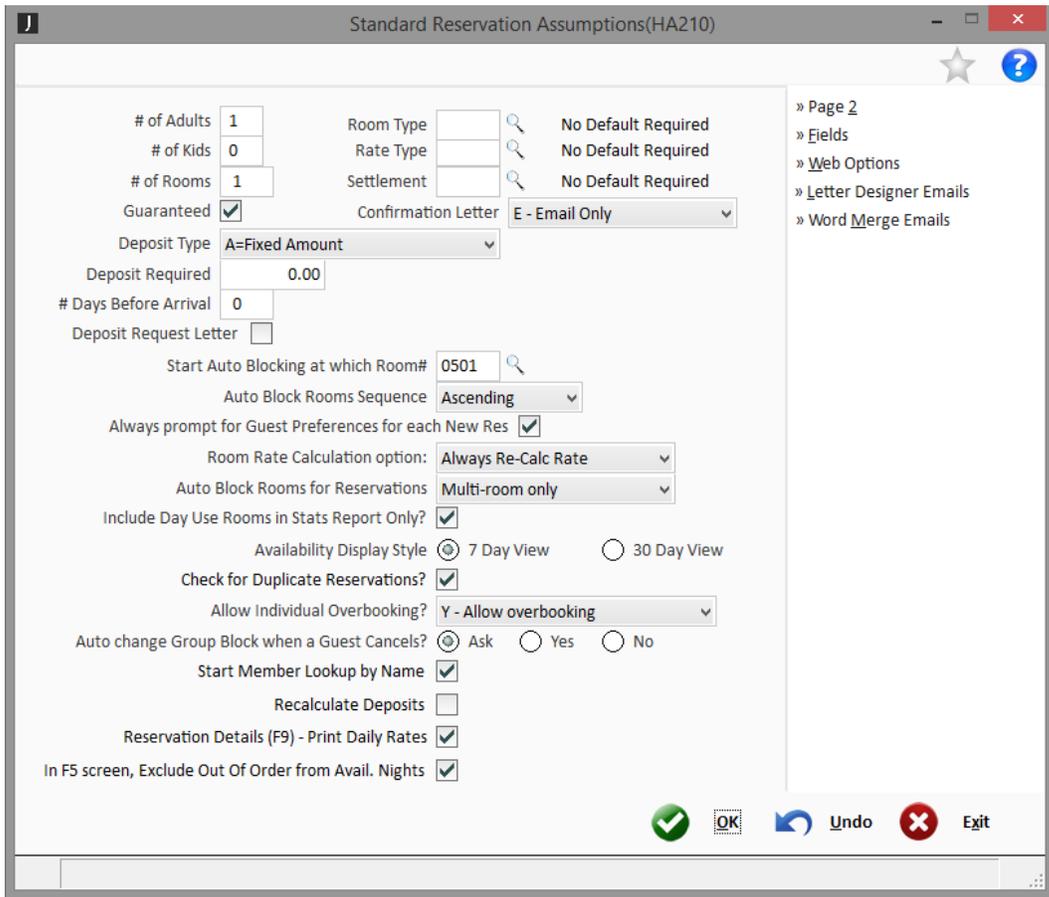
1. In order for ClubHouse Online to make room reservations, we will need to set up a new user within Jonas that has the privileges to use Hotel Management. You can add a new user to Jonas using the User Administration option within the Administration menu in Jonas Management.
2. Setup a new Market Source Type from within Jonas Hotel Management. A Market Source Type needs to be created to track where the online reservations are coming from. You can set up a Market Source Type by following Hotel Management->Setup Menu->Market Source Code.



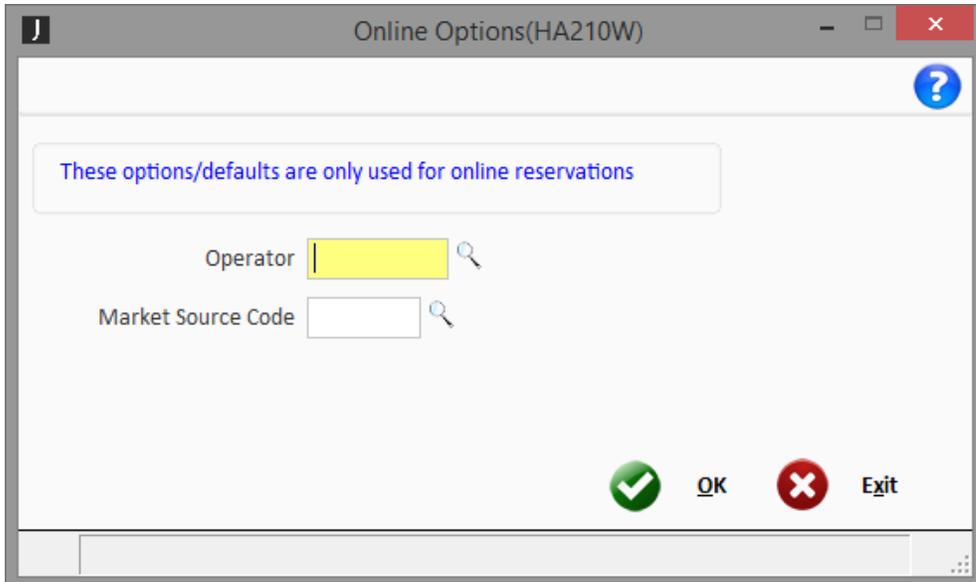
Use the example below to fill in the fields; it is not necessary to create them with the exact details.



- Once a Market Source Code has been created, exit and click on the option 'Std Reservation Assumptions' in Hotel Management. Click on the 'Web Options' button.

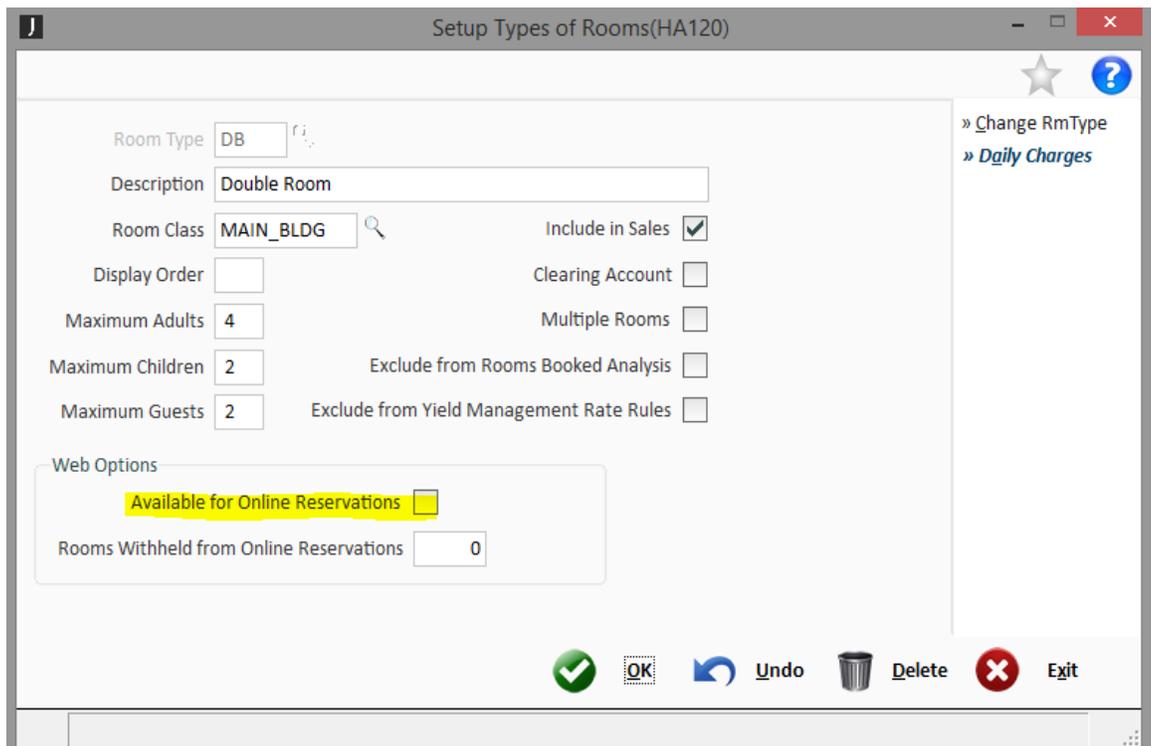


Enter the new user created as the Operator in Web Options. Enter the new Market Source Code created as the Market Source Code in Web Options.



4. Now we'll set up which rooms in the system are available for online booking. In the Hotel Management->Setup Menu click on 'Room Types'.

Under the Web Options area, check the box 'Available for Online Reservation' to make this room available online. The next field allows the club to specify how many rooms (of the total number for this type) should be reserved specifically for reservations made within the Jonas Hotel Management System (not online). For example, If there were 10 Double Rooms created at a hotel in total and we specify 5 in this field, once 5 rooms have been booked (online or in Jonas), no more rooms can be booked online; bookings will need to happen through the club using Jonas Hotel Management.



- Once the Rooms have been made available for online bookings, we need to ensure that the rate types associated will be available as well. In the Hotel Setup Menu, click 'Rate Types'.

Set the Web Options as in the previous steps to make available online. Here, we can also specify if a Rate Type is a Member Only Rate.

The screenshot shows a software window titled "Setup Rate Types(HA060)". The window contains the following fields and options:

- Rate Type:
- Description:
- Complimentary:
- Notes/Comments:
- Include on Stats Report:
- Exclude from Yield Management Rate Rules:
- Suppress Room Rates:
- Exclude from Res. Rate Display:
- Post All Revenue on First Night of Stay:
- Display Ranking:
- Web Options (highlighted in yellow):
 - Available for Online Reservations:
 - Member Only Rate:
 - Guest Only Rate:

At the bottom of the window, there is a toolbar with icons for: a green checkmark, "OK", a blue arrow for "Undo", a trash can for "Delete", and a red "X" for "Exit".

- All the Room Rates / Rate Cards that have both the Room and Rate set up to show online will be available on the site. This is also the screen that gets the prices for both main rates and weekend rates. These are the values that show up online.

You can set prices for multi day reservations by setting the "Type of Rate" to Package and entering the number of days. A package set to 3 days will only show up when users request a reservation that is a multiple of 3 days. If a member requests a 6 day stay or a 9 day stay this rate will be available. **Note:** Currently only Nightly and Package Rate types work with the web; Weekly, Monthly and Full Month do not.

Room Rates / Rate Card(HA130)

Effective Until: 20151231 Dec 31, 2015 Inactive

Room Type: NBK1 King Suites with Balcony

Rate Type: MEM Member Rate

Effective From: 20110312 Mar 12, 2011

Description: Member Rate

Type of Rate: Nightly

Length of Package: 0

Billing Code: ROOM Room Charge-from Rate Card

Allow Member Discounts

Weekday Rates		Weekend Rates	
Single Rate	315.00	Single Rate	157.50
Double Rate	315.00	Double Rate	157.50
Triple Rate	315.00	Triple Rate	157.50
Quad Rate	315.00	Quad Rate	157.50
Additional Guest	0.00	Additional Guest	0.00
Rate per Child	0.00	Rate per Child	0.00

Valid From: YYMMDD

Valid To: YYMMDD

Friday

Saturday

Sunday

Monday

Tuesday

Wednesday

Thursday

» Don't Use

» Package

» Copy to all Room Types

OK Undo Delete Save As Exit

- Once these steps are complete, your Jonas Hotel Management System is ready for Online Room Reservations.